

PPG Online Account Managem	ent Interface
Today: PPG eBilling	July 2015: PPG e-Account
Login Useran	PPG Architectural Coatings
Customer Customer Control Cont	
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PPG's electronic billing service – **e-Billing** – will be transitioning to **e-Account in July.** While e-Account may look and feel a bit different, the same great functionality, accessibility and ease of use will remain.

Let's take a look at some of the features of the new PPG e-Account system.

# Introducing PPG e-Account

- PPG e-Account enables real-time customer interaction with PPG receivables software via the Internet
- Using PPG e-Account, PPG credit customers can:
  - Access account activity and account balance
  - Review billing statements, including open invoices, account credits and payments
  - Export invoices as .pdf or .csv files
  - View PPG Paints, Dulux Paints and Betonel Store invoices with signatures
  - Initiate electronic payments using credit cards or checking accounts
- PPG e-Account allows customers to collaborate virtually with PPG AR team
  - View profile information (address, phone #, email address, etc.)
  - Update Banking and Credit Card information
  - Initiate dispute cases for invoices in question and track case status

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**Read Slide** 

Accessing PPG e-Account	
<ul> <li>The PPG e-Account web address is: <u>https://eaccount.ppgnet.com/bd/public/frameset_top_html.jsp</u></li> </ul>	
<ul> <li>Creating a link or web favorite on your PC using this URL will make accessing PPG e-Account fast and easy</li> </ul>	
<ul> <li>Please update all existing links/favorites to eBilling using this web address for the new PPG e-Account system</li> </ul>	
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Here you see the user login page for the new PPG e-Account system.

The PPG e-Account support team will distribute your new User Name and system Password prior to system go live.

In the case that you forget or misplace your e-Account password, simply click on the 'Reset password' button found on the system login page...

PG Architectural Coatings	@/ACCOUNT
Logon Help Personal information Confirmation	
Drovide the following information to secolve a new password       Logon ID: *       Lest Name: *       First Name: *       E-Maik: *       Cancel	
Reset Password <ul> <li>Quickly reset e-Account password using Logon ID, Last N</li> </ul>	Name, First Name and Email Address

You can then reset your password at any time by providing your Logon ID, Last Name, First Name and Email Address.

Once the request is submitted, a new system password will be emailed to you in just a few moments.

Ψ	G PPG Arc	hitectura	l Coatings						<b>e</b> /A	CCOU	INT
	en Bills Paid Bills	Payments	Balances and Line Items	Dispute Cases	Address Data	Bank Data	Credit Cards	Change Password	Switch Account		Log Off
	t of Open Bills								PG Arch Finishes, I	ю.	
1. Sele	ct all bills that you would like to							F	ind Bills		
	Bill Description	Store POS Invoice	Customer PO	Invoice Date	Due		iomer Job Name	Billed Amount	Open \$	Payment Amount	Action
님	Invoice 1800219160		986302046061	Feb 11, 2015	Apr 15, 2015		02046061	USD 10.50	USD 10.50		8
	Invoice 1800219695		986302046539	Mar 2, 2015	May 15, 2015		02046539	USD 14.03	USD 14.03		P
님	Invoice 1800152031 Invoice 1800153042		5596	Nov 18, 2014 Oct 6, 2014	Jan 15, 2015 Dec 15, 2014		02043801 02042059	USD 17.00 USD 17.00	USD 17.00 USD 17.00		8
님	Invoice 1800153557		5570	Oct 31, 2014	Dec 15, 2014		04044946	USD 17.00	USD 17.00		a -
님	Invoice 1800218208		986305034574	Mar 23, 2015	May 15, 2015		05034574	USD 17.18	USD 17.18		6
H	Invoice 1800219175		986305033079	Feb 9, 2015	Apr 15, 2015		05033079	USD 17.18	USD 17.18		6
H	Invoice 1800219696		906302046373	Feb 24, 2015	Apr 15, 2015		02046373	USD 17.18	USD 17.18		a -
п	Invoice 1800218271		986305034753	Mar 27, 2015	May 15, 2015		05034753	USD 19.70	USD 19.70		ð
	Invoice 1800219150		986302045812	Feb 2, 2015	Apr 15, 2015	9863	02045812	USD 19.70	USD 19.70		
			┥ Page 🚺 🗸	From 14							V=
	Credit Description	Date	Credit	Amount Available	© Payr	ent Amount	Action				
	Credit Memo 1800151899	Nov 13, 2014	(1	SD 37.00) (USD 3	7.00)						
Select	t All Deselect All Download	Selected Entries	Total Net Paymer	t Amount USD 1	29.47 USD 0.	0					
2. 2. 3e	elect the payment method you w	ant to use. You are paying	with								
$\bigcirc$	ACH13 V		New Bank Det	ails			O New C	redit Card			

- Display of all open items with bill description, due date, billed amount, open amount, payment amount
- Process payments by selecting invoices, bank information and confirming payment
- · Download invoices, initiate dispute cases

Once logged into the e-Account portal, you will see all open invoices associated with your account. The default view displays all open items with bill description, invoice number, purchase order, invoice due date, job name, billed amount, open amount, payment amount and action. This list can be sorted by clicking on any of the column headers.

Payments can be processed within the Open Bills tabs by selecting all or individual open bills line items. Once all open invoices you would like to pay have been selected using the checkboxes, select which checking account or credit card you would like to draw funds from to process the total payment amount. Then simply scroll down and click 'Continue' to confirm payment. *Please note that customers in Canada must enter Canadian bank account information, while customers in the US and Puerto Rico must enter US bank account information.* 

Open Bills can be downloaded in either PDF or Excel CSV format for invoice detail view, signature verification and other accounting practices by clicking on the PDF or CSV icons located within the 'Action' column. Dispute cases may also be initiated here by clicking on the 'Create Enquiry' flag...

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After clicking on the 'Create Enquiry' flag, you will complete information like cause, disputed amount, reference, comment and select contact data before clicking 'Send' to submit your dispute.

T	PPG Arc	chitectura	al Coatings							e/	ACCOU	N٦
	Open Bills Paid Bills	Payments	Balances and Line Items	Dispute Cases	A	ddress Data	Bank Data	Credit Cards	Change Password	Switch Ac		Log Of
_	st of Open Bills									PPG Arch Finishe	os, Inc.	
1. Sel	lect all bills that you would like to	pay:								Find Bills		
	Bill Description	Store POS Invoice		Invoio	e Date	Due	Cus	tomer Job Name	Billed Amount	Open 😄	Payment Amount	Action
	Invoice 1800219160		986302046061	Feb 11		Apr 15, 2015		302046061	USD 10.50	USD 10.50		2
	Invoice 1800219695		986302046539	Mor 2,		May 15, 2015		02046539	USD 14.03	USD 14.03		2
	Invoice 1800152031		5596		8, 2014	Jan 15, 2015		302043801	USD 17.00	USD 17.00		2
	Invoice 1800153042		5538	Oct 6,		Dec 15, 2014		302042059	USD 17.00	USD 17.00		2
	Invoice 1800153557		5570	Oct 31		Dec 15, 2014		304044946	USD 17.00	USD 17.00		
Ц	Invoice 1800218208		986305034574		3, 2015	May 15, 2015		305034574	USD 17.18	USD 17.18		8
H	Invoice 1800219175 Invoice 1800219696		986305033079 986302046373	Feb 9,	2015	Apr 15, 2015 Apr 15, 2015		305033079 302046373	USD 17.18 USD 17.18	USD 17.18 USD 17.18		S
Н	Invoice 1800219696		986302046373 986305034753	Feb 24 Mar 27		Apr 15, 2015 May 15, 2015		302046373 305034753	USD 17.18 USD 19.70	USD 19.70		5
H	Invoice 1800219271		986302045812	Feb 2.		Apr 15, 2015		02045812	USD 19.70	USD 19.70		S.
ш	Invoice 1000219150		Page 1 ×		2015	Apr 15, 2015	300.	02040012	030 18.70	030 18.70		
_	Credit Description	Date	Cre	sit Amount	Available 0	Paur	ent Amount	Action	-			
	Credit Memo 1800151899	Nov 13, 2014		USD 37.00)	(USD 37.00)							
Sele	ect All Deselect All Download	Selected Entries	Total Net Paym	ent Amount	USD 129.47	USD 0	00		-			
	Select the payment method you w	ant to use You we arris	a with	_								
			0 with									

Back on the Open Bills tab, you may also search for invoices by clicking on 'Find Bills'...

Open Bills	Paid Bills	Payments	Balances and Line Items	Dispute Cases	Address Data	Bank Data	Credit Cards	Change Password	Switch Account	
O Invoice Date			To To To							

Bills can be located by searching for invoice number, PO, due date, invoice date, job name, bill amount (range) or open amount (range).

Next, lets take a look at the Paid Bills Tab...

Open Bills Paid Bills Payments	Balances and Line items	Dispute Cases Add	Iress Data Bank Data	Credit Cards	Profile Change Password	FAQ Log Off
List of Bills Paid or Payment Arranged o display paid bills, select the appropriate search cri	iteria:				PPG Arch Finishes	, Inc.
Status         Period           In Process ▼         Last 12 Months ▼         Find					[	Extend Search
Bill Description	Due 🗘	Billed Amount	Arranged S	itatus	Payment Method	Action
nvoice LEON WITH URL of 12/01/2014	Dec 1, 2014	USD 123.45	USD 3.00 W	eb Payment Arranged	Bank Collectn	A 🏹 🕷
nvoice MDS INVOICE NO. of 11/28/2014	Nov 28, 2014	USD 50.00	USD 50.00 W	eb Payment Arranged	Bank Collectn	🗙 🛃 🗶
nvoice GL DIRECT TEST 3 of 03/12/2014	Nov 28, 2014	(USD 20.00)	(USD 20.00) W	eb Payment Arranged	Bank Collectn	🗙 🛃 🗶
nvoice TEST 1374 of 06/16/2014	Jun 16, 2014	USD 2,730.24	USD 2.730.24 W	eb Payment Arranged	Bank Collectn	🗙 💫 🛋
nvoice TEST 1245 of 06/16/2014	Jun 16, 2014	USD 6,480.00	USD 6,480.00 W	eb Payment Arranged	Bank Collectn	🗙 🛃 🗶
Credit memo CEM of 02/06/2014	Jun 16, 2014	(USD 1,728.00)	(USD 1,728.00) W	eb Payment Arranged	Bank Collectn	🗙 🛃 🗮
nvoice TEST 1378 of 06/16/2014	Jun 16, 2014	USD 410.40	USD 410.40 W	eb Payment Arranged	Bank Collectn	🗙 🛃 🛋
DUDIOS TEVT42 of 02/40/2044	11	1000 000 00	1100 220 00 10		Deals Calleste	👷 🕼 🕞
e TEST 1378 of 06/16/2014	Jun 16, 2014	USD 410.40	USD 410.40 W	eb Payment Arranged	Bank Collectn	×

#### PAID BILLS TAB

The e-Account Paid Bills tab displays all paid bills that have been submitted for processing, or are completely processed. As with the Open Bills tab display, this view can be sorted by clicking on any of the column headers.

You can search for bills directly from this tab using the basic search criteria of status, either in process or processed, and period of payment.

Additional search criteria to help locate a bill using bill description, bill amount, paid amount or payment method can be used by clicking on 'Extended Search'.

You can also download paid bills in CSV/PDF format to review payment details, same as the Open Bills tab.

Open Bills Paid Bills Payments	Balances and Line items	Dispute Cases	Address Data	Bank Data	Credit Cards	Profile	Change Password	FAQ Log Off
o display the list of payments, select the appropriate	iate search criteria:							Extend Search
Payment Description	Used On 🗘			Payment Ar	mount Payment	Method		Action
Bank Collectn	Mar 3, 2015				1.520.40 Bank Colleg			×
Download CSV								
	vments with the sist - Cancel payme	-		-	÷		-	irch criteria

#### PAYMENTS TAB

The Payments tab within PPG e-Account displays all payments that have submitted for processing, or are completely processed. The Payment display can also be sorted by clicking on any of the column headers.

As with paid bills, you can search for payments directly from this tab using the basic search criteria of status, either in process or processed, and period of payment.

Additional search criteria to help locate a payment using bill description, bill amount, paid amount or payment method can be used by clicking on 'Extended Search'.

You can download paid bills in CSV format to review payment details.

PPG Arch Finishes, Inc. PPG Arch Finishes, Inc.			
priod, click on the corresponding amount.			Balances and Line Item
	esponding amount.	period, click on the corr	
Currency: USD Sales			Fiscal Year : 2015 🔻
			Delences
Debit Credit Balance Accumulated Balance	Credit	Debit	Month
USD 5,779.70 USD 79,523.39 (USD 73,743.69) USD 10,78,229.6 USD 73,743.69	USD 79 523 39	USD 5 779 70	01/2015
USD 65 605 02 USD 1 204 150 07 (USD 1 219 645 05) (USD 1 20 720 07)			02/2015
			03/2015
USD 0.00 USD 0.00 (USD 19/22.97) USD 0.00 (USD 19/22.97) USD 0.00 (USD 19/22.97) USD			04/2015
USD 0.00 USD 0.00 USD 0.00 USD 139,722.97) USD			05/2015
USD 0.00 USD 0.00 (USD 139,722.97) USD	USD 0.00	USD 0.00	06/2015
USD 0.00 USD 0.00 (USD 139,722.97) USD	USD 0.00	USD 0.00	07/2015
USD 0.00 USD 0.00 (USD 139,722.97) USD	USD 0.00	USD 0.00	08/2015
<u>USD 0.00</u> <u>USD 0.00</u> (USD 139,722.97) USD	USD 0.00	USD 0.00	09/2015
<u>USD 0.00</u> <u>USD 0.00</u> (USD 139,722.97) USD			10/2015
			11/2015
<u>USD 0.00</u> <u>USD 0.00</u> (USD 139,722.97) <b>USD 9,78</b>	<u>USD 0.00</u>	USD 0.00	12/2015
<u>USD 71.284.72</u> <u>USD 1.363.674.36</u> ( <u>USD 1.292.389.64</u> ) (USD 139,722.97)	USD 1,363,674.36	USD 71,284.72	Total
			Print Excel CSV
USD 0.00         USD 0.00         USD 0.00         (USD 139,722.97)           USD 0.00         USD 0.00         (USD 139,722.97)	USD 0.00 USD 0.00 USD 0.00 USD 0.00	USD 0.00 USD 0.00 USD 0.00 USD 0.00	015 015 015 015 Total

## BALANCES AND LINE ITEMS TAB

The next e-Account tab, Balances and Line Items displays monthly debits, credits, balance and accumulated balance, again sortable by any column.

All Balance and Line item information displayed in this tab can be downloaded in CSV/PDF formats, as well as printed directly from this tab.

The 'Sales' window within the e-Account Balance and Line Items tab displays all the invoices less credit memos for each period, allowing you to quickly view your total purchases for each month.

Open Bills		ments	Balances and Line Items	Dispute Cases	Address Data	Bank Data	Credit Cards	Profile		FAQ Log Off
List of Disp									PPG Arch Finishes, Inc.	
o display dispu	ute cases, select the ap	propriate se	arch criteria:							
Status	Period									
Open 🔫	Last 12 Months	Fin	d							
Case ID		Bills		Amount Disputed		Cause	Status			Created On #
				USD 418.80	0 in	e Difference	In Process		10100	0, 26, 2015 20:55:47
80000000022 80000000024				USD 418.80 USD 356.40		e Difference	In Process New			ry 26, 2015 20:55:17 ry 27, 2015 16:08:26
80000000024				USD 180.00		e Difference	New			ry 30, 2015 13:42:52
8000000028				USD 1.000.00		e Difference	New			ary 3, 2015 16:43:20
8000000029				USD 123.50		rong Product	In Process			ary 4, 2015 16:08:16
8000000033				USD 2,730.24		e Difference	New			ary 9, 2015 16:15:59
8000000035				USD 113.00	Pric	e Difference	New		Februa	ry 10, 2015 12:56:17
8000000036				USD 130.00		e Difference	New			ry 10, 2015 13:07:31
8000000040				USD 2,000.00		e Difference	New			ry 20, 2015 16:16:09
8000000041				USD 3,304.50		e Difference	New			arch 2, 2015 14:17:03
8000000042				USD 3,333.00	Pric	e Difference	New		Ma	rch 2, 2015 15:05:02
-	<b>Display</b> and Date	ist of	all Dispute Ca	se with Case I	D, Bills, A	mount D	isputed, (	Caus	e, Status of Ca	se

#### DISPUTE CASES TAB

The Dispute Cases tab within PPG e-Account displays a list of all Dispute Cases with Case ID number, Bills, Amount Disputed, Cause, Current Case status and Date Created.

This display list may also be sorted by clicking on any of the column headers.

Displayed items on this page can be filtered using the two dropdown menus near the top. Status can be filtered to either 'Open' or 'All' dispute cases, and Period can be filtered to the Last 30 Days, the Last 12 Months (default page view), the Last 5 Years, or Unlimited, showing your entire history of dispute cases.

Open Bills Paid Bills	Payments	Balances and Line items	Dispute Cases	Address Data	Bank Data	Credit Cards	Profile	Change Password	FAQ	
Address Data				_				PPG Arch Finishes, I	nc.	
Responsible Contact Persor										
약 물 🗟										
Address						Contact Data				
ompany						🖀 US 412-434-40	00			
Company ACE Hardware Jame 2 Field						wdoug@ppg.c	om			
408 CHERRY TREE DR						al@ppg.com				

#### ADDRESS DATA TAB

This tab displays your current contact information, including Company Name, Address, Telephone Number(s), Fax Number and Email Address.

Changes to any of this information can be made by contacting the PPG e-Account Helpdesk, which we will cover shortly.

G PPG A	rchitectural Coatings				e/accou	JNT
Open Bills Paid Bill Bank Details esponsible Contact Person	is Payments Balances and Line	Items Dispute Cases	Address Data Bank Data		Passeord FAQ G Arch Finishes, Inc.	Log Off
	PPG PPG Archit	ectural Coatings				e/account
8	Credit Cards	Payments Balances and Line Iter	ms Dispute Cases	Address Data Bank Data	Credit Cards	Change Password FAQ Log Off PPG Arch Finishes, Inc.
	Responsible Contact Person	Card Number	Expires (MM/YYYY)	Cardholder	Credit Card I	
	Card Type American Express	Caro remoer	02/2019	test	test	vescripton
Danks		4-h-				
вапкь	Data/Credit Cards	stabs				

## BANK DATA/CREDIT CARDS TABS

These tabs display your current Bank Account and Credit Card information used to process payments and receive credits.

To add or change banking or credit card information, simply click the 'Edit' button within these tabs.

Reminder: Customer in the US and PR must use US Bank Accounts, customers in Canada must use Canadian Bank Accounts.

PPG Architectural Coatings						e/accoun	
Open Bills Paid Bills	Payments	Balances and Line Items	Dispute Cases	Address Data	Bank Data	Credit Cards	Change Password FAQ Log O PPG Arch Finishes, Inc.
Id Password							· · · · · · · · · · · · · · · · · · ·
ew Password							
epeat Password	0						
·e							
Change Pa		J 4 - I-					

#### CHANGE PASSWORD TAB

The Change Password tab allows you to change your e-Account password at any time, for any reason without contacting the e-Account Helpdesk.

Although you will never be forced to reset your e-Account password due to system expiration, it is a good idea to change your e-Account password frequently to keep your online account secure.

Please keep the e-Account system password requirements that you on the screen in mind when changing your PPG e-Account password.

Open Bills Paid Bills Payn Change Password	ments Balances and Line Items	Dispute Cases Address	Data Bank Data	Credit Cards	
				Creat Cards	Change Password FAQ Log Off PPG Arch Finishes, Inc.
Old Password					
New Password					
Repeat Password					
Save					
Paid Bill     Offset Credit     You can also enter information about a part     Change address or payment data     You can change your address or credit card	tal payment. This enables you to give the reasons why yo d and bank details whenever you need to.	u only want to pay part of a bill.			
⊾ Open	The amount that is to be paid	for a bill. This can differ from the total amount of the bill i	t, for example, your have already mad	e a partial payment for it.	
Partial Payment	If you decide to pay less than	the total bill amount, this is designated a partial payment			
Payment Advice Note	A payment advice note is a w	ritten instruction to the party who is to make the payment			

## FAQ TAB

Clicking on the e-Account FAQ Tab will open a new browser window in which you will see three very helpful additional tabs: FAQ, Are You a New User?, and Glossary

The FAQ Tab in the new window, seen here, houses a wide variety of Frequently Asked Questions, and answers, ranging from 'What internet connection speed is recommended?' to 'How do I cancel a payment?'. This resource will be very helpful when learning the new PPG e-Account system as you will find answers to many questions that may come up here only a few clicks away.

The next tab in the new window is 'Are you a new user?'. Within this tab you will find additional introductory information that will come in handy when setting up and beginning to use the new PPG e-Account system.

And last but not least, the 'Glossary' tab, which displays key e-Account term definitions. This tab will be helpful if you encounter a term within PPG e-Account that is new, or slightly different than one that was used within the old PPG eBilling system.

If a question still remains after utilizing these handy online help tools, additional help is available via our local, dedicated PPG e-Account support representatives...



# **Need Help?**

- Email a PPG e-Account Support Representative: <u>eaccountservice@ppg.com</u>
- Contact the PPG e-Account Helpdesk: 1-844-746-8615
  - Hours of Operation: M-F 8:00AM 5:00PM EST
- French/Spanish language support available



The dedicated PPG e-Account Support team can be reached one of two ways.

First, you can email the Helpdesk at eaccountservice@ppg.com, and an e-Account Support Representative will provide timely, expert support 24 hours a day.

Alternatively, you can reach the e-Account Helpdesk via telephone during normal business hours if preferred, and our dedicated e-Account Support Representatives will provide immediate assistance. Please note that French and Spanish language support is available via email or telephone!

